

Warwickshire Fire and Rescue Service, Pension Policies and Strategies

Appendix 2

Policy	Description	Forum for approval	Last review date	Frequency of review	Next review date	Notes
Administration Strategy	This policy sets out the respective responsibilities of the County Council (as the employer) and the pension administrator. This statement seeks to promote good working relationships and ensure agreed standards of quality in the delivery of the pension administration service.	Staff and Pensions Committee		Annual	November 2021	
Breaches Policy	This policy sets out the approach taken to reporting breaches of the law.	Staff and Pensions Committee		Annual	June 2022	
Communications Policy	This policy sets out how the pension administrator will communicate with stakeholders	Staff and Pensions Committee		Annual	November 2022	
Conflicts of Interest Policy	This policy ensures conflicts of interest	Staff and Pensions Committee	2015	As required	March 2021	On the agenda for March 2021

	are managed appropriately in respect of pension matters					
Cyber Security Policy	This policy is required to provide assurance that pension records are protected	Staff and Pensions Committee		Annual	June 2022	
Risk Register	The risk register is a tool used to effectively identify, prioritise, manage and monitor associated risks	Staff and Pensions Committee	March 2021	Annual	February 2022	Reported quarterly to the Board
Pension Discretions	The County Council (as the employer) is required to maintain a policy document on the discretions under the various Fire Pension Scheme Regulations	Staff and Pensions Committee		Annual Review	September 2022	
Local Pension Board Terms of Reference	This document sets out the objectives and operations of the Local Pension Board and how the Board operates in order to deliver them	County Council	2015	As required	March 2021	On the agenda for March 2021